



COPPULL PARISH COUNCIL

MINUTES



**MEETING: COPPULL PARISH COUNCIL
WEDNESDAY 9 APRIL 2025 AT 7.00 PM
SPRINGFIELD PARK LEISURE CENTRE**

Members of Coppull Parish Council are hereby **SUMMONED** to attend the Annual Meeting of the Parish Council
Members of the public are invited to attend and are extremely welcome

IN ATTENDANCE – Councillors Michael Atherton (Chair), Marjorie Parkinson (Vice-Chair), Phil Armstrong, Julia Berry, Neil Coggins, Chris Kay, Sheila Makin, Ken McCrea, Thomas Robinson and Sue Edwards (Clerk)

- 1. APOLOGIES FOR ABSENCE** – Jan Colecliffe (another commitment), Matthew Crook (holiday), Lynne Moores (another commitment), Maggie Peel-Impey (unwell)
- 2. DECLARATIONS OF INTEREST – DISCLOSURE OF PERSONAL / PREJUDICIAL INTERESTS** (Members of the Parish Council are reminded of their responsibility to declare any personal or prejudicial interest in respect of matters contained in this agenda in accordance with the provision of the Local Government Act 2000) and withdraw from the meeting whilst the item is discussed.

- **DECLARATION OF INTEREST FORM** – it is each Councillors' responsibility to ensure that this form is up to date and to declare any interests at meetings.
- **DECLARATION OF GIFTS** – None.

3. AMENDMENT/APPROVAL OF THE MINUTES OF THE PARISH COUNCIL MEETING DATED 12 MARCH 2025 (emailed/distributed to Parish Councillors)

PROPOSED: Councillor M. Parkinson

SECONDED: Councillor P. Armstrong

RESOLVED: That the minutes of the above meeting be approved as a correct record.

4. AMENDMENT/APPROVAL OF THE REPORT OF THE MANAGEMENT & FINANCE COMMITTEE MEETING HELD ON 26 MARCH 2025 AND ALL THE RECOMMENDATIONS CONTAINED THEREIN (emailed/distributed to Parish Councillors)

PROPOSED: Councillor M. Parkinson

SECONDED: Councillor K. McCrea

RESOLVED: That the report of the above meeting and the recommendations contained therein be approved as a correct record.

SUSPEND STANDING ORDERS (20 minutes in total allowed for the following 4 items or 4 minutes per person)

- 5. POLICE REPORT** – No official report. <https://www.police.uk/your-area/lancashire-constabulary/coppull>. Below are the most reported crimes during December 2024:

- 11 Anti-social behaviour – down one
- 11 Violence and sexual offences – down four
- 09 Criminal damage and arson – up six
- 02 Burglary
- Crime level overview percentage for February 7.9% December 7.4%, November 11.3%, October 10.9%, September 6.3%

6. COUNTY COUNCILLOR'S REPORT &

7. DISTRICT COUNCILLOR'S REPORT – Councillor Julia Berry reported on the following:

- Devolution – no agreement has been made yet.
- Bus Service 362 – issue with people having to stand up on buses, especially older people. LCC being asked to ensure it is a safe service. A better service is needed with more buses. Also looking to restore a bus service along Chapel Lane and Coppull Moor Lane, but it needs to be viable. Could work just on Market Day, Friday and Saturdays.
- Bus Shelters – A clean up of the bus shelter on Chapel Lane has started and residents stated their appreciation. Hoping to do a project with schools to enhance the bus shelters, they can also be used as notice boards.
- Railway Terrace – this is an unadopted road, but Chorley Council has a piece of land adjacent to this road and uses it for access, so it should be safe to use. Residents are 50% responsible and with their agreement, part of the road has been tarmacked and the rest filled in with road planings.
- Spendmore Lane – parts of this lane have very narrow pavements and if cars park half on them, it completely blocks them for pedestrians. LCC believe the road is functioning properly, but the risk to pedestrians needs reducing.
- Fallen tree at Longfield Play Area – this was removed by a joint effort with Chorley Council and Jigsaw Homes. The recent clean-up day on the Longfield Estate was very successful. Cllr Parkinson had received a complaint about parking. Cllr Berry stated that a lot of vehicles are not being parked appropriately and issues regarding permits are being considered.
- Land at Chisnall – it is owned by LCC and is used as grazing land at the present time. It is currently up for sale as building land.

8. ITEMS INTRODUCED BY MEMBERS OF THE PUBLIC

REIMPOSE STANDING ORDERS

9. GENERAL MANAGEMENT/FINANCE

- 9.1 Full accounts for the year end will be available to present at the Annual Meeting of Residents/Electors on 23 April 2025.
- 9.2 Insurance Policy for 2025/26 - £6,367.77 (£1,483.43 more than last year). This has gone up due to two recent claims, which resulted in the three-year contract being void due to the percentage of claims. **RESOLVED UNANIMOUSLY:** to pay the premium this year, but to get three quotes in time for next year.

- 9.3 Payments made and to be made March & April 2025 – distributed at the meeting. A query was made regarding the electricity account at the Leisure Centre – confirmed this was a shared payment. **RESOLVED:** To approve the payments list.
- 9.4 Noticeboards for Library and Berry Garden. This has been brought back to the Parish Council as the price recently stated is no longer valid. The cost of a similar but smaller notice board is £789.00. **RESOLVED:** That the Clerk, Chairman and Vice-Chair sort out the best value notice boards and order them asap.

In respect of providing a notice board on the Grange estate and the Burgh Lane estate, a site to be ascertained and any permission obtained prior to ordering.

- 9.5 Re-use of old computer by Clerk. The Clerk asked to take home the old computer, which would allow some work to be done at home, if necessary, also training courses and deleting old information, which is a time-consuming job. The Clerk offered to pay for the computer, so it could be used for personal use as well, but this was declined. **RESOLVED:** That the old computer be used by the Clerk at home.
- 9.6 Newsletter – to miss the Spring issue due to technical problems. Unfortunately, due to problems with the computer, the Clerk was unable to produce the newsletter. **RESOLVED:** to miss the Spring issue and continue with the summer issue.
- 9.7 Additional battery(s) for the recently obtained power washer. **RESOLVED:** That a further battery be obtained for the power washer, but a much larger one if possible.
- 9.8 Society of Local Council Clerks Membership - £300.00. **RESOLVED:** To pay this amount as the information and advice received from them is invaluable.
- 9.9 Play Area updates:

- Tansley Play Area – complete resurface and seesaw £37,894.74 plus vat. If this quote is accepted, it was recommended to also put nets onto the current football posts and not to accept the seesaw.
- Springfield Leisure Park – repairs to various parts and resurface of zip wire & tyre swing £31,835.71.
- Byron Crescent – quote now obtained for £41,350.00

Further quotes awaited. **RESOLVED:** That a letter be sent to the Chief Executive of Chorley Council, informing of the above projects and prices and asking how Chorley Council and/or Lancashire County Council could support the Parish Council in their endeavour to improve all the play areas and if there is any funding available to the Parish Council to help with these improvements.

- 9.10 Necessary drainage at the Leisure Centre car park - £2,142.00 plus vat. **RESOLVED:** To ask Chorley Council and Lancashire County Council if they can help with this project by suggesting a contractor they have used. If there is no reply after ten days, the above quote to be accepted.

- 9.11 Village Hall update. Most of the outstanding issues have now been completed and 95% of the documents required have been received. Cllr McCrea sought a fire risk assessment on the building, which he had been recommended to have. A competent person also had to be nominated for health and safety.

PROPOSED: Councillor C. Kay

SECONDED: Councillor M. Parkinson

That Councillor McCrea be the nominated person – all agreed.

There are still items to obtain for the hall, i.e. bi fold door, chairs, tables, evacuation chair, baby changing unit, bin store, more kitchen units upstairs, outside tap and electric box and other items as necessary. **RESOLVED:** To allow a budget of up to £10,000 for necessary items for the hall. All items purchased to be listed for the next meeting of the council and to be reviewed each month. It has been suggested that the upstairs room in the hall can hold up to 60 people.

- 9.12 Work required at the Allotments and consideration of allowing dogs onto the respective plots. Unfortunately, the meeting at the allotments had to be cancelled due to a funeral. Another meeting to be arranged as soon as possible. Some of the work required is fencing posts (possibly fencing), work to the water tap (housing and fixing) and removal of the water containers. In regard to allowing dogs onto the plots, it was agreed that the Allotment Association make this decision, but to point out that the Parish Council will agree to remove it from the contract if they so wish.
- 9.13 Leisure Centre – LED lights in the café – quote received by the Leisure Centre for £1,200. The management of the Leisure Centre has offered to pay for this work, but it is part of the fixtures and fittings and, therefore, it was felt that the Parish Council should pay. **RESOLVED:** That the Parish Council pay for this work and get a quote to change the lights in the hallway and foyer to LED's.
- 9.14 Leisure Centre – three more CCTV cameras required for complete coverage. **RESOLVED UNANIMOUSLY:** That three more cameras be obtained as soon as possible.

10. DECISIONS MADE UNDER THE CLERK'S DELEGATED AUTHORITY (in conjunction with the Chair and Vice-Chair)

- Second hand fridge for the office £30.00
- Norton Anti-Virus £54.99
- Microsoft Office Pack £138.24

The Parish Council **RATIFIED** the above expenditure.

11. PLANNING (NC) – All applications and supporting documents can be viewed at: www.chorley.gov.uk/planning or on the Parish Council's website under Planning.

11.1 Applications:

- App.No. 25/00203/FULHH – 52 Longworth Avenue – Erection of detached garage (following demolition of existing) – **No objections** placed at the last Parish Council meeting due to time restraints but was not on the agenda.

- App.No. 25/00080/FULHH – 38 Oakwood Road – Front porch (retrospective). Although slightly bigger than stated, there is no loss of amenity for neighbours. **RESOLVED:** To **SUPPORT** this application.
- App.No. 25/00309/FULHH – 224 Preston Road – 2 Storey side extension. There is no loss of privacy or a terracing effect. **RESOLVED:** To **SUPPORT** this application.
- App.No. 25/00305/FUL – Co-op Late Shop – Two rapid electric vehicle charging stations and ancillary equipment within the car park, including one fully accessible EV charging bay. This application would mean a loss of 5 parking spaces. **RESOLVED:** To raise this as a concern with the Planning Authority.
- App.No. 25/00274/NOT - Automatic Telephone Exchange Springfield Road - Notification of the intention to install electronic communications apparatus comprising of 1no. 0.6m dish of existing support steelwork and associated cabling. This is just a notification of what is happening. A request has been sent from the Neighbourhood Plan Secretary that the building be repainted and the surroundings generally tidied up.
- App.No. 25/00239/FULHH - 18 Meadow Close - Part two storey part single storey rear extension, new window to west (side) elevation and patio area to rear. This is a reasonable extension with no loss of amenity or privacy, the window faces the railway. **RESOLVED:** To **SUPPORT** this application.
- App.No. 25/00238/FULHH - 269 Coppull Moor Lane - First floor side extension and front porch. This is a building above a garage, with no loss of privacy for neighbours. There is a slight concern over the footings, but that is for the Planning Authority to look into. **RESOLVED:** To **SUPPORT** this application.
- App.No. 25/00285/FUL – Coppull Old Hall Farm, Coppull Hall Lane, Construction of all-weather riding surface along with associated landscaping. This is in the green belt, but falls under exceptional exceptions. This is for private use only. **RESOLVED:** To **SUPPORT** this application.

11.2 To consider any planning applications received after publication of this agenda for which a response is required prior to the next meeting:

- App.No. 25/00329/REM – Land between 68 and 80 Preston Road – Reserved matters application for details of access, appearance, landscaping, layout and scale of one dwelling (northern plot), pursuant to outline planning permission ref. 22/00920/OUT (Outline application for the erection of two detached dwellings with all matters reserved). These are plans for one of two dwellings. The site is not overdeveloped and does not represent an eyesore, with no loss of amenity for neighbours. **RESOLVED:** To **SUPPORT** this application.

11.3 Decisions:

- App.No. 25/00183/NOT - VODAPHONE Telecommunications Mast Cell No 30951 Chapel Lane – Notice of intention to remove 6 no. antennas to be replaced with 6 new ones and associated ancillary works – **GRANTED.**

- App.No. 25/00052/CLPUD – 8 Clancutt Lane – Application for a certificate of lawful development for the use of the dwellinghouse as a residential care home – **GRANTED.**
- App.No. 25/00091 - 20 Mountain Road – Application for a certificate of lawfulness for the use of a dwelling house as a children’s home – **GRANTED.**
- App.No. 24/01014/FUL – 122 Chapel Lane – Application to vary conditions of the drainage scheme and air source heat pumps for each dwelling – **GRANTED.**

12. HIGHWAYS

- SPIDS – This matter to be placed on the next agenda, when further information and costs have been obtained. Cllr Berry was tasked with this. The Spid to be able to record speed and save data. The areas most in need are Coppull Moor Lane, Preston Road, Spendmore Lane and Wigan Lane.

13. CORRESPONDENCE / ITEMS FOR DECISION – None.

14. ITEMS FOR INFORMATION / FUTURE DISCUSSION

- 14.1 Chorley Council will be discussing the proposed Anaerobic Digester on 16 April 2025.
- 14.2 LCC have some free trees if there is any where they can be planted in the village. It was agreed to try and get a few to replace ones which have died or been removed on the triangle of land on Kimberley Street (top of Mill Street).
- 14.3 Chorley Events Team - VE Day Events - A Day of Commemoration is being held in Chorley on Tuesday 8 May 2025 for the 80th anniversary of Victory in Europe Day.
 - At 9am a proclamation will be read out by the town crier at Chorley Town Hall and live streamed on social media.
 - Beacon Lighting from 9pm at Astley Park War Memorial, with music from Rivington and Adlington Brass Band, followed by a VE Day service, concluding with the lighting of the beacon at 9.30pm with a singalong of “I vow thee to my country” in line with national celebrations.
 - Rivington Pike will also be lit up with light projections to mark the occasion.

The Chairman closed the meeting at 8.30 pm.

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Councillor Michael Atherton
Chairman